The WestBridge Pre-Admission Process

Intensive Outpatient Treatment (IOP)

Inquiry/Financial

• Explore basic information of individuals needs and insurance/financial aspects and determine eligibility

Initial Intake Forms

• Intake packet is sent to complete via DocuSign (intake questionnaire, expectations & financial form)

Intake Scheduled

•In-person admissions process and intake appointment with a clinician.

Residential Treatment & Community Integration Program (CIP)

Inquiry

• Discuss basic information of individuals needs and insurance/financial aspects

Insurance/Financial Call:

• Discussion between the Billing Team and family about insurance and financial aspects

Information Gathering

- Complete releases & records request (current or most recent provider within the last year)
- •Call with family to gather history & needs
- Meeting with individual via Zoom (one hour)

Information Review

- Review of records and any clarifying questions to determine clinical appropriateness
- If we are not a treatment match, we will do our best to identify alternative treatment options.

Scheduling an Admission

- For Residential: Individual completes Medical Clearance and admission logistics are coordinated
- For CIP: Family confirms housing arrangements

The length of this process varies on how quickly information/records can be gathered, the clinical interview can be completed and Admission can be scheduled. We recognize time is an important factor and will do our best to expedite the process as much as possible.

Questions? Feel free to contact us at any time at 877-461-7711 or inquiry@westbridge.org